



Niagara Central Dorothy Rungeling Airport Commission
Meeting Minutes

Date: May 28, 2026

Time: 6:00 p.m.

Location: Airport Administration Building

Members: G Bruno, Commissioner (entered at 6:14 p.m.)
L. VanVliet, Commissioner
G. Speck, Commissioner
J. Maclellan, Commissioner (Chair)
K. Ker, Commissioner
J. Lee, Commissioner

Members Absent: R. Bodner, Commissioner

Staff Present: J. Beaupre, Clerk
N. Mehta, Facility Operator
K. Rousseau, Bookkeeper

Others Present: T. Nohara, Accipiter Radar

1. Call to Order

The Chair called the meeting to order at 6:10 p.m.

2. Adoption of Agenda

Moved By: L. VanVliet
Seconded By: K. Ker

That the Airport Commission Agenda, dated May 28, 2026, be approved.

Carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Approval of Minutes (Attached)

4.1. April 23, 2026

Moved By: J. Lee

Seconded By: G. Speck

That the Airport Commission minutes, dated April 23, 2026, be approved.

Carried

5. Presentations

5.1. Dr. Tim Nohara – Accipiter Radar

Dr. Tim Nohara, PhD, presented to the Commission on:

- The aviation industry and the work Accipiter does
- The new Canadian aviation regulations
- Autonomous aviation
- Industrial defence strategy
- The pros of the airport to service the aviation industry
- Why Hangar 1 is an important asset for the facility

6. Correspondence

There was no correspondence.

7. Chair Remarks

The Chair remarked that Hangar 1 could be kept vacant, or go to the 4 municipalities to discuss. There are multiple opportunities, but building still has some issues that is a cause for concern for prospective tenants.

8. Facility Operator's (FO) Report (Attached)

8.1. Hangar 1 and Office – Phase 1 Improvements

- 8.1.1. Progress has experienced temporary delay due to grass cutting operations following significant rainfall and localized flooding. The next steps in Phase 1 will be framing for the hallway entrance and furnace enclosure, followed by electrical work.

8.2. Hangar 1 Business Case Opportunities

8.2.1. Hangar 1 will continue operating as a flexible-use aircraft hangar from April through a TBD date while efforts continue to secure a long-term tenant.

8.3. Fuel Cost Increase

8.3.1. Due to rising fuel costs driven by ongoing geopolitical factors, combined with the need to replenish airport fuel inventory at current market rates, CNQ3 has implemented an increase to AVGAS 100LL pricing. Effective Friday, May 22, AVGAS pricing increased from \$2.67/L to \$3.17 CAD/L, including tax.

8.4. Monthly Newsletter

8.4.1. A new monthly/bi-monthly airport newsletter was distributed this week.

The newsletter highlights:

- Upcoming events
- Airport improvements
- Operational updates
- Community announcements and shout-outs

8.5. NOTAM – Annual Air Cadet Ceremonial Review

8.5.1. A NOTAM has been submitted in draft format and is scheduled for publication on May 29 in advance of the Annual Air Cadet Ceremonial Review Parade taking place on May 30. The event will require closure of the ramp area (identified by pylons) to all aircraft and vehicular traffic from 12:45 p.m. local time through 4:00 p.m. local time. A separate email notification will also be distributed to all active airport members and tenants.

8.6. ARCAL Update

8.6.1. ADB SAFEGATE, the contractor responsible for the mid-2025 ARCAL installation, is currently assisting with an issue involving the ARCAL light intensity control system, which is presently not functioning as intended.

9. Financial Report Update (Bookkeeper)

9.1. March 2026 (Attached)

9.2. April 2026 (Attached)

Commissioner Bruno presented the March 2026 and April 2026 financials to the Commission.

10. Special Projects

There were no special projects.

11. New Business

11.1. Commissioner Ker submitted a notice of a motion.

12. Closed Session

Moved By: J. Lee

Seconded By: G. Bruno

That the Airport Commission proceed to Closed session at 7:49 p.m. pursuant to the Municipal Act, 2001:

- subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board
- subsection 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

12.1. Lease Agreement Negotiations

Pursuant to the *Municipal Act, 2001*, subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board and subsection 239(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.2 Land Lease Agreement

Pursuant to the *Municipal Act, 2001*, subsection 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board.

13. Back to Open Session

Moved By L. VanVliet

Seconded By G. Graham

That the Airport Commission rise and reconvene from Closed Session at 8:20 p.m. with report:

12.2 That Commissioner Bruno follow the direction provided in Closed Session.

Carried

Moved By J. Lee
Seconded By K. Ker

That the Commission approve granting COPA \$500.00.

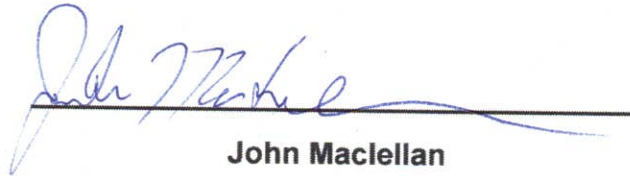
Carried

14. Upcoming Meeting

14.1. June 25, 2026

15. Adjournment

The Chair adjourned the meeting at 8:22 p.m.



John Maclellan

Chair, Niagara Central Dorothy Rungeling Airport Commission