



**Niagara Central Dorothy Rungeling Airport Commission
Meeting Agenda**

Date: September 24, 2026

Time: 6:00 p.m.

Location: Airport Administration Building

Members Present: G Bruno, Commissioner
L. VanVliet, Commissioner
G. Speck, Commissioner
J. Maclellan, Commissioner (Chair)
K. Ker, Commissioner
J. Lee, Commissioner
R. Bodner, Commissioner

Staff Present: J. Beaupre, Clerk
N. Mehta, Facility Operator

1. Call to Order

The Chair called the meeting to order at 6:02 p.m.

2. Adoption of Agenda

Moved By: K.Ker

Seconded By: L. VanVliet

That the Airport Commission agenda, dated September 24, 2026, be approved.

Carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Closed Session

4.1. Performance Review Discussion

Pursuant to the Municipal Act, 2001, subsection 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees.

Moved By: R. Bodner

Seconded By: K. Ker

That the Niagara Central Dorothy Rungeling Airport Commission proceed to Closed session at 6:03 p.m. pursuant to the Municipal Act, 2001 subsection 239(2)(b) personal matters about an identifiable individual, including municipal or local board

Carried

5. Back to Open Session

Moved By: R. Bodner

Seconded By: J. Lee

That the Niagara Central Dorothy Rungeling Airport Commission rise and reconvene from Closed Session at 6:53 p.m. with report.

5.1 That the direction provided in closed session be followed.

Carried

6. Approval of Minutes (Attached)

6.1. July 23, 2026

Moved By: G. Bruno

Seconded By: L. VanVliet

That the Airport Commission minutes, dated July 23, 2026, be approved.

Carried

7. Presentations

There were no presentations.

8. Correspondence

8.1. City of Welland RE: 2027 Budget (Attached)

Commissioner G. Bruno offered an overview of the correspondence; the Chair noted they have included a \$50,000 placeholder in the budget for a business plan.

9. Chair Remarks

The Chair noted that there are ongoing conversations with Niagara College on weekly and biweekly basis and they are still interested in working with the Airport.

10. Facility Operator's (FO) Report (Attached)

10.1. Hangar 1 and Office – Phase 1 Improvements

Phase 1 improvements are currently on hold pending further clarity on a future tenants' specific needs. Subject to cost estimates/budget the next phase of work could include framing the hallway entrance; furnace enclosure, and some electrical rough-ins.

10.2. Hangar 1 Business Opportunities

There continues to be marketing efforts through the MLS listing, direct industry outreach, and networking within the aviation community to identify suitable tenants. In the interim, Hangar 1 remains available for short-term uses while discussions with prospective long-term tenants continue.

10.3. Airport Operations

The federal government has currently extended the federal fuel excise tax relief, providing an \$0.11 per-litre reduction in excise tax on AVGAS.

10.4. Major Film Production Location Inquiry

An inquiry has been received from major film producer JRS5 TV Productions regarding the potential use of the airport as a filming location this fall. Nik is going to sort out the parameters of what can and cannot be done and bring this information back to the Commission at a future meeting.

11. Financial Report Update (Bookkeeper)

11.1. NCDR Airport Rate 2027 Draft

Nik Mehta, Facility Operator, presented the draft 2027 Airport Rates.

11.2. 2027 Budget Draft (Attached)

Commissioner G. Bruno and Nik provided an overview of the draft 2027 Budget to the Commission. They noted they are using Deloitte as the new auditor.

Moved By: R. Bodner
Seconded By: L. VanVliet

That the Niagara Central Dorothy Rungeling Airport Commission Draft 2027 Budget be approved in principle at \$629,219.00 to be submitted to the municipalities.

Carried

11.3. July 2026 (Attached)

Nik presented the July month end financials.

11.4. August 2026 (Attached)

Nik presented the August month end financials. Commissioner K. Ker pointed out a discrepancy and requested it be investigated.

12. Special Projects

There were no special projects.

13. New Business

Moved by: K. Ker

Second by: G. Speck

That Commission direct the Facility Operator to investigate the cost of taping the meeting; and

That the Facility Operator report back to the Commission on the findings.

Carried

14. Upcoming Meeting

14.1. October 22, 2026

15. Adjournment

The Chair adjourned the meeting at 8:21 p.m.

